



*The coordinated voice for Canadian Earth Sciences*

**Approved Minutes** <<1c.minutes20140425-26CFES-CouncilMtng20140426.docx>>

**Council Meeting – in person** (secretary and guests by teleconference)

**Apr 25-26, 2014; 8:30 AM, Mountain Time**

**Boardroom of the Canadian Society of Petroleum Geologists; 110, 333 5th Ave. SW, Calgary AB**

**Phone number:** 1-888-289-4573, **access code:** 6960421#

**CFES Board Members Present:** Scott Swinden, Sandra Barr, Mary-Louise Byrne, Godfrey Nowlan, Eileen van der Flier-Keller, Jason Dunning.

**CFES guests by telephone:** Charlie Jefferson (secretary), Chris Burn (PAGSE), Bill Mercer (IUGS)

**CFES Council Representatives Present:** Chris White (AGS, GAC), Mary-Louise Byrne (CAG), Frank Magdich (Observer for CGS), Jason Dunning (CIM), Andrew Beaton (CPTG), Rachel Newrick (CSEG), Paul MacKay and Bob Mummery (CSPG), Ron Peterson (MAC)

**The following reference documents are linked to these minutes by Agenda number:**

0.CFESmembOrgs20140425.xlsx	8.BusinessStrategies1234_20140426.docx
0.List of Delegates.xlsx	9a.CFES Report International20140418.pdf
0.map of CSPG boardroom.pdf	9b.A1.pdf
1b.Agenda20140425-26.xlsx	9b.A2.pdf
1c.min20131116-17CFES- CouncilMtng_20140425.docx	9b.A3.pdf
2.President Report.docx	9b.A4.pdf
3.Budget reconciliation2013-14.xlsx	9b.A5.pdf
3.Financial_ExpendituresRevenues2013-14.pdf	10.CFES Report CGEN 20140424.docx
4.CFES Rpt_Rsrcs4FturGens_IUGS2018Van_v3.ppt	11.CFES Report IYPE Legacy 20140426.pdf
4.Johnston_Kendra_emailProfileApr2014.pdf	11.FBY_2-pg Sell sheet_23April2014.pdf
4.Johnston_Kendra_Resume_Apr2014.pdf	12.CFES Report Geoparks 20140426.pdf
	13. CFES Report CanGeoRef Project.pdf

1a. Welcome, Opening Remarks (Scott Swinden):

- A) Thanks to CSPG for hosting, Godfrey for helping set up refreshments
- B) Introduce our host - Paul Mackay: a brief forward before start of meeting. CSPG interested in understanding the direction of CFES. Strong fans of CFES, very keen to be involved. Looking not for advocacy, not for lobbying, especially for any industrial sector. CSPG is technical; do not have opinions as a society – honest broker on technical matters. See the same for CFES – advancing geology in Canada in a coordinated way. Not asking to get involved in public policy but assist in providing current correct knowledge of science to inform public policy. Example fracking: people talking about medical issues with no medical training. Have every intention of supporting CFES by renewing membership once previous issues are under control; now with Scott and Sandra at the help CFES is getting on track. In principle if we give funds to a group then we are also going to be involved as volunteers. So people will come with funding, in coordination with CFES. Bob Mummery (Director) will attend as an observer throughout this meeting.
- C) Scott: CSPG will be a patron of the IUGS 2018 inter-IGC meeting

1b. Approval of today's agenda: Rachel Newrick moved, Chris White seconded, all in favour.

1c. Acceptance of Minutes of November 16-17, 2014 meeting

A) Given minor changes tracked in <<1c.min20131116-17CFES-CouncilMtng\_20140425.docx >>

- Clarified NRC vs NRCan for several items in the minutes. Sandra clarified that it is indeed NRC with whom IUGS negotiated along with convention centre re August 2018 meeting.
- Corrected date, minor typos

B) Scott Swinden moved acceptance of revised minutes; Mary-Louise Byrne seconded, all in favour

C) Reviewed action items arising from Minutes of November 16-17, 2014 meeting:

- Bob Mummery re review engagement of books – necessary to meet with federal guidelines for not-for-profit organizations to comply. CSPG has been diligent.
- Governance discussion. Much revolved around paid Executive Director position which CFES could not afford. Needed to provide a board structure that covers off functions of Executive Director. The new board structure reflects task-oriented volunteer positions.
- Secretary position was addressed, to be discussed further under Agenda item 7
- Table of action items on page 14: Liaison director idea initially thought could be a function of incoming President; now realize this needs to be a dedicated position. Liaison = connections with member societies. Communications = outreach.
- Business plan – see Agenda item 8 today
- Financial stabilization on track – Agenda item 3
- Page 15 issue: GSC cut web site of outreach material, now being placed on CGEN archive website. No warning, this is why we need a CFES.  
ACTION: apply for financial support. Funding can be obtained from CSPG and CSEG educational trust funds, should try GSC also. Godfrey noted that CSPG trust fund had also cut off CGEN; Bob Mummery will go to bat for CSPG to broaden its support for outreach. CSEG agrees that broad geoscience education is a benefit to all societies.

2. President's report (Scott Swinden): Questions, comments:

- A) Marie-Louise Byrne: are we going to do anything further on recruiting additional member societies, identifying things that will meet the goals of potential member societies? As a physical geographer strongest connection is with CGU – not yet a member.
- B) With respect to potential conflict of interest for Board members (self a case in point) Charlie Jefferson recommended we replace the word “advocacy” with other ways of saying what we do. This will be discussed under Agenda item 8.

3. Financial report (Mary-Lou Byrne):

- A) Review engagement: data provided to auditor along with copies of all investment reports. Auditor then went through and produced a statement that looks very much like an audit report. In this document has included 2012 for comparison but states clearly that that year is unaudited. Got assistance from an accounting professor and could not figure out 2012.

Now the 2013 numbers are reviewed and up to the standard of a not-for-profit organization. In 2013 we had a deficiency of 20K so withdrew from reserves. The NRCan funding came late in 2104 so does not count. The accountant said could not count the funding as a receivable.

The 2014 GSC funding will be counted in that year and will be applied to the deficit.

Paper document circulated at meeting was not available digitally on Friday, to be distributed.

Motion for acceptance of review engagement: moved by Marie-Louise Byrne, seconded by Chris White, all in favour

- B) Budget Reconciliation <<3.Budget reconciliation2013-14.xlsx >> (not available digitally on Friday; circulated by Charlie on Saturday):
- AGI has been very helpful. The 15,000 cheque from AGI was lost and re-issued promptly.
  - CGF grants are allocated but need to submit receipts in order to receive the funds.
  - The GSC funds come up front, and we document after.
  - Question from Rachel Newrick: What are the Dues? A = \$3 per member.
  - Bob Mummery and Paul Mackay: CSPG has 3012 members in all categories, ~2000 regular members.
  - Marie Louise Byrne: Budget was notional, includes dues from one of CSPG and PDAC but not the other. Did not receive dues from either.
  - Chris White Question re donations – what do we get? Answer: Not a charitable organization.
  - Sarah Barnes: expenses for medals are for 2013-2019.
  - Motion for acceptance of Budget Reconciliation, moved by Marie Louise Byrne; seconded Sandra Barr; all in favour.
- C) Report on moving toward regulation: Lawyer said Andrew Ross with Miller Harris said to get in touch with him once our books in order. They did the incorporation for CAG and expect them to honour the \$1000 quote to do so. Should be able get this done quickly.
- ACTION: ML reestablish contact with lawyer re upgrading by-laws to complete transition to properly run not-for-profit .
- Motion: Scott moved thanks to M-L for getting us back on track financially, Sandra second, all in favour.

#### 5. Partnership Group for Science and Engineering (PAGSE) update (Chris Burn)

- A) Chris reviewed PAGSE. It all started with budget by Paul Martin who solicited input from science societies, received cacophony, so asked Royal Society to put together a group to provide a consolidated voice to provide feedback for budgetary cycle.
- B) PAGSE has ~25 learned society members, Council of Engineers the biggest, CFES 2<sup>nd</sup> largest
- C) Represents itself as an advocate for science and engineering in Canada. Three programs:
- i) budget responses,
  - ii) Bacon and Eggheads talks to parliamentarians on demonstrable achievements in the innovation agenda,

iii) science pages in collaboration with Science Media Centre re major achievements that benefit Canadians broadly, help to inform parliamentarians on what they may be called upon to deal with in the future.

- D) Meets every 6 weeks. Next meeting May 1, President of NRC will talk. Attended by 10-15 in person, 3-5 by telephone. Questioning is not hostile but not a big love-in. High standard of accountability .
- E) Chris Burn is open to input on how his role can be made more effective for CFES.
- i) Q: Rachel – are minutes available? A: yes, distributed, Scott has them and they could be distributed at least to council members.
- ii) Q: Sandra – can we post them? A: Not sure if possible to post them. Do not know if meant to be open access. About half of the document has to do with PAGSE business, the rest being science-engineering content.
- iii) Q: Eileen: what were talks about? Big data, St. Lawrence management, robotics, genomics, no earth sciences ones for a while. One last year and one the year before that re sea ice. Arctic is of interest. Committee is very open to suggestions. No allocations, more concerned about engaging speakers on topics of interest to parliamentarians. So CFES could readily provide suggestions, and probably quite welcoming.
- iv) Q: Bob Mummery: how about hydraulic fracturing? The scientific-technology side. Delivery of information in an accessible way. Not trying to solve public policy issues. Considerable discussion and sense of strong interest in getting the appropriate speaker lined up and trained.
- v) Q: CWJ-Scott re advocacy vs lobbying: A: Environment Canada provides director to PAGSE so is OK with advocacy. Understand differences of opinion
- vi) Q: SS – what additional ways could CFES become more engaged in PAGSE. Yes
- vii) Q: Rachel – declining field school support – and problems like this? A: possibly could be brought to federal parliamentarians, but this is primarily a provincial function. But advocating at provincial level is under discussion by PAGSE.
- viii) Q: Godfrey – audience for FBY – could this popular book be brought to the attention of PAGSE and parliamentarians? A: yes but unsure about specifics. Chris will take a synopsis/flyer to a PAGSE meeting and discuss with Francis (Bacon chair) and Martha (Chair of PAGSE). Rachel noted list of chapters posted by CFES but Godfrey notes way out of date.
- ix) Q: SS re input to budget discussion – could Chris send a brief paragraph outlining the opportunities and Scott will organize a conference call to brainstorm on that. A: Chris will ask Royal Society and Martha McGee to send something. Request will come in May, PAGSE submission by mid to late July. Needs to be succinct.
- x) Q: Andrew Beacon: are talks captured as pod casts? A: working on it, aiming for September.

#### 6. Future Council Meetings. How many? More teleconferences? (Scott)

- A) One suggestion is to have societies appoint a member who can provide continuity because unable to get presidents of societies engaged as council members. Do the societies like this approach? It could regularize planning and provide a dedicated contact for each society.
- B) Another issue is travel costs: mitigate by teleconference. Perhaps only 1 face-to-face meeting annually (in the fall, in Ottawa), do more; say every 4 months, by teleconferencing.
- C) Feedback:  
- CAG would like this; need to focus on physical geography and can report back to the broader

organization that has other interests, e.g. human geography.

- Chris: feels that GAC might like this
- Ron: MAC would probably like that. Likes electronic meetings.
- Andrew: This helps resolve travel costs.
- Bob: CSPG would prefer a board member whom is responsible for CFES liaison. Not even the president has the authority to make a unilateral decision. Skype makes videoconferencing better.
- Godfrey: re origin of CGEN – originally a representative of each society. Went from 25 to 4 representatives. Became an email connection that got shared, instituted a liaison call to bring in the societies. Advocates conference calls of different types. One by the representatives, another by the leaders, e.g. that the president has a president's teleconference meeting with the presidents of the societies to bring into focus the serious issues of the time. The council member should be a council member of the society they represent, with unfettered access to their executive.
- Rachel agreed, noted an upcoming Presidents' dinner to talk about blue sky ideas. Bob Mummery also agreed, seems to be consensus.
- Chris: can we tie a CFES meeting to another meeting, e.g. GAC-MAC? Problem is overload. Perhaps pick which meeting – e.g. that of chairs of Earth Sciences Departments. Dedicating a person to be the council member for that society might alleviate conflicts.
- Bob: CSPG has invited folks from other societies to their meetings. Quite a few in fact. Perhaps that could be an opportunity.
- Rachel: one meeting per year plus a couple of teleconferences would work. Agreed by Andrew.
- Bob: Google hangout is free with a gmail account, can save even teleconference fees.
- Sandra: need a strong liaison person to keep minutes and keep things going.

D) Motion: President of CFES to engage the Presidents of Member societies regarding the representation of societies not necessarily being president but more a designated member to increase continuity. Moved by Rachel Newrick, seconded by Marie-Louise Byrne, all in favour

E) Motion: Have more frequent group meetings by teleconference or alternatives. Moved by Chris White, seconded by Ron Peterson, all in favour

#### 7. New Directors (Scott).

A) Secretary: Mike Cherry PhD from John's Hopkins, varied experience, managed NATMAP, became Provincial Liaison, then moved to Nova Scotia as Director of Nova Scotia GS. Need to have secretary in Ottawa.

- i. Discussion: do the council members have the authority to nominate? Yes
- ii. Motion to accept Mike Cherry as Secretary and member of the Board of CFES: Moved by Sandra Barr, seconded by Chris White, all in favour.
- iii. ACTION: Mike Cherry update footer for CFES correspondence later than this meeting

B) More board members: need new recruits.

Would need to be nominated by the society but does not need to be an executive. Mention at technical functions. Board members are elected by the Council. Someone needs to cover travel expenses, although the Board meets every 4-5 weeks. By-laws are non-specific about the make-up. Need to encourage younger people.

Action1: CFES Member Representatives please take this back to your member society.

Action2: Scott will try to engage the chair of the PDAC geoscience Committee.

Action3: CSPG wishes to contribute one or more Board members and to become a full member of Council.

#### 4. International Union of Geosciences (IUGS), 2018 first Inter-IGC Conference planned for Vancouver (Bill Mercer)

- A) Ran through <<4.CFES Rpt\_Rsrcs4FturGens\_IUGS2018Van\_v3.ppt >> which covers pretty well everything.  
 - See also background information on Kendra Johnston to be chair of the meeting. Complication is that she is chair of Roundup for 2015, 2016. Needs back-up. 2005 graduate, amazing record of volunteerism. On the board of AME BC, finance committee, president of student association. Very modest. Steven Johnston and Garth Kirkham both know her. Next stage to get LOC going.
- B) The PPT contains the following combined motion: that
- a. "CFES endorses the National Operating Committee and the to-be-formed Local Operating Committee as Ad Hoc Committees of CFES with the specific mandate to organize and carry out the Resources for Future Generations 2018 Conference in Vancouver on behalf of CFES\* as the lead Organization and continuing in the direction taken by the NOC; Scott noted already CFES passed a motion approving this. If not already on the board (like Steve Johnston) then needs to be appointed by Council.
  - b. It is further moved that the NOC/LOC can correspond with outside organizations on behalf of CFES using CFES logo in the RFG2018 Letterhead on issues specific to RFG2018; and
  - c. It is also moved that the NOC/LOC shall organize and carryout the RFG2018 inter-Congress in a manner that does not incur any financial or support liability to CFES."
- C) This is in effect a continued endorsement of the IUGS 2018 Conference as an "official" CFES event
- a. CFES will be copied on correspondence, and correspondence with outside organisations (IUGS, CFES member associations, potential sponsors, etc) will have the CFES logo
- D) Question from Rachel, re interaction among the attendees, how do we get the working geoscientists engaged and what does a big thing like IUGS offer to the attendees? Worker bees vs big wheels?  
 A: Bill – depends on imagination of organizers, yes there will be specialty sessions and also interdisciplinary sessions; for example Oslo sessions attended by all were key-note sessions such as energy of all types all in one session. Blue sky big science/engineering. Environmental side. Oil sands linkages with mining.
- E) Questions from Scott re liabilities to CFES, what more is needed from CFES?  
 A1: Bill: need to sort out CIM, NRC; then see who signs the contract.  
 A2: CFES might wish to take on a symposium on some topic such as Geoparks.  
 A3: CFES is the connection to the IUGS  
 A4: Liabilities would be covered by specific insurance policies: Convention Centre, field trips.
- F) Question from Rachel: is GAC the only major society planning to cancel?  
 A: Also GSA rolling NE Section into the Vancouver IUGS 2018.
- G) Bob Mummery re CSPG-CSEG-APEGA: there is a formal contract among petroleum societies are mainly for working geologists and geophysicists, unlikely to cancel. High registration costs. Not working level? Agree on need to engage groups in Calgary.  
 - A: Actually expect a lot of junior delegates.
- H) Ron Peterson MAC: who will sign the contract with the convention centre?  
 A: Most likely CIM and/or NRC convention services. The latter's mandate is to assist/promote



international scientific conferences in Canada. Nowadays it must fit with a major theme of NRC, one of which is exactly the theme of the conference.

I) Sandra: who would approve Kendra?

A: would like CFES to approve her. At this point Bill signed off the teleconference, allowing for further discussion.

J) General discussion about the above-proposed motions in the PowerPoint:

- The first two were already in place from last fall.
- General wish to understand the potential relationship with the Calgary-based associations.
- Potential for social-license-based income, both financial and intellectual.

K) Bob and Rachel would both see input to program development albeit somewhat higher level and not to roll in their own main meeting.

L) Godfrey – need to be well insured for liability.

M) Scott led a broad discussion that modified the motions as follows:

a. CFES endorses the National Operating Committee and the to-be-formed Local Operating Committee as Ad Hoc Committees of CFES with the specific mandate to organize and carry out the Resources for Future Generations 2018 Conference in Vancouver on behalf of CFES\* as the lead Organization and continuing in the direction taken by the NOC; Scott noted already CFES passed a motion approving this. If not already on the board (like Steve Johnston) then needs to be appointed by Council.

- Moved by Godfrey Nowlan, seconded by Ron Peterson, abstention by CSPG and CSEG, all others in favour.

b. It is further moved that the NOC/LOC can correspond with outside organizations on behalf of CFES, with the pre-approval of CFES, using CFES logo in the RFG2018 Letterhead on issues specific to RFG2018.

- Moved by Chris White, seconded by Sandra Barr, abstention by CSPG and CSEG, all others in favour.

c. It is also moved that the NOC/LOC shall organize and carryout the RFG2018 inter-Congress in a manner that does not incur any liability to CFES.

- Moved Sandra Barr, seconded by Marie-Louise Byrne, abstention by CSPG and CSEG, all others in favour.

N) Motion that CFES endorses Bill Mercer's recommendation of Kendra Johnston as chair of organizing committee for IUGS 2018.

- Moved by Marie-Louise Byrne, seconded by Eileen van der Flier-Keller, abstention by CSPG and CSEG, all others in favour.

#### 8. Business Planning; introduction, review 3 strategies (Scott)

A) Suggestion from Chris – put up booth at meetings of member societies to profile CFES. Possible way of developing ideas for PAGSE

B) Sandra: international should be specified

- C) International director needs to summarize everything that went on in Canada through the year, outward to the IUGS
  - D) Most comments incorporated as changes to the draft strategies
  - E) Moved the order of strategies. Long discussion about social license, perspective, academic vs. Industry/society knowledge sources for Science Media Centre. CFES as a source
  - F) Re new strategy 1, new 4<sup>th</sup> bullet.  
Action: Bob and Rachel make joint poster on CFES at Geoconvention 2014 to go up in booth of respective societies.
  - G) Revisited revised strategies Saturday AM – comments incorporated into:  
8. Business Strategies 1 2 3\_mods20140426.docx
  - H) Motion to adopt the revised Business Strategies << 8.BusinessStrategies1234\_20140426.docx>> as our working plan for the next 6 months. Moved by Sandra Barr, moved by Eileen van der Flier-Keller, all in favour.
9. CFES International: See report 9a. CFES International Report20140418.pdf and appendices 9b.A1.pdf, 9b.A2.pdf, 9b.A3.pdf, 9b.A4.pdf, 9b.A5.pdf. Also see:  
<http://www.unesco.org/new/en/natural-sciences/environment/earth-sciences/international-geoscience-programme/national-committees/>
- A) Motion of appreciation to Steve Johnston for excellent work on his 2012 annual performance review of international affiliation, an assessment of the partnership between NRC, IUGS and the CNC (Canadian National Committee) for IUGS; ranked 1<sup>st</sup> out of 28.  
- Moved by Godfrey Nowlan, seconded by Marie-Louise Byrne, all in favour.
  - B) Sandra Barr: very important role for CFES. We should move to re-establish the CNC for IGCP. Godfrey Nowlan: background from meeting in Paris on Geoparks. While there he met the Canadian Permanent delegation to UNESCO. The next day Guy Narbonne met the same delegation unbeknownst to Godfrey. Guy contacted Godfrey and they are coordinating next steps. Atmosphere of huge cuts at UNESCO, so virtually no geoscience left, very much going against the flow. So IGCP is left as the only major geoscience component. Coming out of this is a decision that the two major prongs would be IGCP and Geoparks. Need to have a Canadian National Committee for IGCP among other things to rejuvenate Earth Sciences at UNESCO.
  - C) ACTION: Scott to call Steve Johnston; relay today's discussion; and set up the next Board call to have a full discussion with Steve. Make reference to correspondence between Steve Johnston, Guy Narbonne and Godfrey Nowlan re UNESCO.
10. The Canadian Geoscience Education Network (CGEN), EdGeo (Eileen van der Flier-Keller):  
See <<10. CFES Report CGEN 20140424.docx>>.
- A) Eileen reviewed her thorough report on EdGeo and asked what more might be done.
  - B) Rachel and Bob noted that CSEG outreach is very strong; room for more collaboration with EdGeo and CGEN.
  - C) The huge issue is the lack of Earth Science as a core subject in schools. The key list of teachable topics - Earth Literacy Principles – is available at



[http://earthsciencescanada.com/cgen/uploads/es\\_literacy\\_6may10\\_.pdf](http://earthsciencescanada.com/cgen/uploads/es_literacy_6may10_.pdf). Ideally these should be introduced in Grade 5; Universities need to add geoscience as a valid course for entry.

- D) Eileen returned to her report to cover CGEN; websites are a key component. Website links need to be updated annually due to changes.

11. International Year of Planet Earth (IYPE) Legacy Report (Godfrey Nowlan):

<< 11. CFES Report IYPE Legacy 20140426.pdf>>;

<< 11. FBY\_2-pg Sell sheet\_23April2014.pdf>>

- A) Just got Chapter 20 of the fourth round of editing. Now Rob Fensome and Graham Williams are deeply into the indexing, takes much time.
- B) Printing of 4,000 copies English will be offshore (China), expect availability in September. Purchasing multiple copies is much cheaper than single copies. French edition being printed by Multimonde in QC as a hard copy raced along by Aicha Achab and Tom Clarke will be available at about the same time.
- C) Costs were reduced by grants from CSPG, and drafting support from GSC at early stages.
- D) Royalties go to CFES: \$3.99 per English book; 4.99 per French book sold at regular price.
- E) 40% discounts available to societies or individuals purchasing 5 or more. Smaller royalties will also be paid for these.
- F) Marketing ACTIONS: Request CFES member and observer societies to promote book using sell sheet at conferences and annual meetings, distribute sell sheet to all members. Ask who might purchase in bulk and re-sell? Mainly designed for Canada, but also internationally applicable, e.g. AGU, GSA, European Association of Geoscientists. Hold *launches* in each centre where there is an editor. Mail out flyer to book stores and museums that they know. Distribute review copies. Advertise to parliamentarians. Provide copies to those responsible for setting school curricula.
- G) Popularity expected to be high. The Last Billion Years on Atlantic Canada is in its 10<sup>th</sup> printing.
- H) Up to date because of experts – e.g. paleogeographic maps.

12. Geoparks (Godfrey Nowlan): << 12. CFES Report Geoparks 20140426.pdf >> Comprehensive!
- A) Funding is key issue. One aspect of developing international understanding is the huge difference in government funding between Canada (low) and Europe (high)
  - B) On track for the largest Geoparks Special Session ever.
13. CANGEOREF (Scott reviewed for Carolyn Relf): << 13. CFES Report CanGeoRef Project.pdf >>
- A) Marie-Louise Byrne: AGI working toward our benefit, e.g. lost cheque quickly cancelled and replaced with advantageous exchange rate.
  - B) Motion to thank AGI for their collaboration, ACTION Marie-Louise Byrne: Moved Marie-Louise Byrne, seconded by Godfrey Nowlan, all in favour.
14. Mentorship Medal (Sandra Barr): no documentation here; described on CFES website.
- A) Four nominations made, Fred Longstaffe won it this year, will be awarded by Scott Swinden at GAC Annual Meeting.
  - B) Process: nominations are listed on the CFES calendar; carried forward for 3 years. Any member society can have multiple nominations. Rachel Newrick recommended that each member society put forward one person each for CFES to consider. This would be a good first activity for our new liaison director but in the interim need to identify which CFES Board member is responsible. Shoufa Lin is the current chair and a driving force. Need to look at the structure of the committee to make it representative of the CFES membership.
  - C) ACTION: Council agrees that responsibility for award committee should be under a Director of the CFES Board.  
ACTION: The Board will invite Shoufa Lin to a teleconference to discuss regularization and broadening of the medal selection process.
15. Other business: none
16. Adjourn Council Meeting - motion by Rachel, 2<sup>nd</sup> by Godfrey, all in favour.
17. Ad hoc discussion by CFES Board re next Teleconference:
- May 15<sup>th</sup>. 1 PM Eastern, late AM on west coast.
  - Need to double check that Steve Johnston and Mike Cherry are available.