



CFES  **FCST**
Canadian Federation | Fédération canadienne
of Earth Sciences | des sciences de la Terre

The coordinated voice for Canadian Earth Sciences | La voix coordonnée des sciences de la terre au Canada

www.CFES-FCST.ca

Role Description: CFES International Director

The Canadian Federation of Earth Sciences (CFES) is seeking an International Director. We are looking for an individual with the time and enthusiasm to serve as a Director on the Board of CFES, while also covering duties of its International Director. The International Director is responsible for all CFES activities that have an international component and that involve multinational geoscience organizations and national geoscience organizations in other countries. Detailed responsibilities of this volunteer position include:

1. Representing CFES, participate in meetings of the Canadian National Committee for International Union of Geological Sciences (CNC), and serve as CNC co-chair
2. Brief CFES on all CNC activities; and receive, circulate, and discuss with CFES all reports from CNC's three primary mandates (IUGS/IGC, Geoparks, and IGCP).
3. Provide material on a regular basis for the International page of the CFES website. This consists primarily of passing along newsletters from the IUGS as well as from other national/international geoscience organizations.

The International Director is a member of the CFES Board of Directors, which is responsible for the administration of CFES and for running all its programs on behalf of CFES Council. The Board currently comprises ten directors, five of whom also serve as officers and form the executive.

Duties as a Director include attending monthly videoconferencing Board meetings (90 minutes each) and participating in the annual 2-day face-to-face Council meeting (usually in Ottawa) and in two, mid-year, videoconferencing, Council update meetings (60 minutes each).

Duties concerning the International Director are ongoing and can be expected to average no more than a 1-2 hour time commitment per week over the course of a three-year term.

The CFES Board expenses policy covers travel costs to attend meetings.

Those interested should submit their nomination to Graziella Grech, Chair, CFES Nominating Committee, at cfes.pastpresident@gmail.com