



**CFES**  **FCST**  
Canadian Federation of Earth Sciences | Fédération canadienne des sciences de la Terre

*The coordinated voice for Canadian Earth Sciences | La voix coordonnée des sciences de la terre au Canada*

[www.CFES-FCST.ca](http://www.CFES-FCST.ca)

## **CFES President Elect**

Each year the Canadian Federation of Earth Sciences (CFES) seeks a new President Elect. This position transitions to the role of CFES President then Past President in subsequent years. As the umbrella organization of 14 Earth Science societies and associations with members in industry, government and academia across Canada, CFES is the coordinated voice of Canada's Earth Science community, ensuring decision makers and the public understand the contributions of Earth Science to Canadian society and the economy.

For this unique national leadership role, CFES requires a dynamic volunteer earth scientist with the time, skills and enthusiasm to serve as a Director, a member of the Executive Committee, and sequentially fill the positions of President Elect, President, then Past President over a three-year term. In addition to all the wide-ranging duties to be expected in these leadership roles, each sequential position carry specific responsibilities as follows:

### **President Elect**

1. Serve as principle liaison with all the Member Organizations.
2. Participate within the communication team (President Elect, External Engagement Director, Outreach Director and Communications Director).
3. In collaboration with the Treasurer and through consultation with the Executive Committee and Board, assist in the preparation and presentation of the CFES budget for the coming year, for approval by the Member Organizations.
4. In collaboration with the President and through consultation with the Executive Committee and Board, lead in the revision and presentation of the CFES operational plan for the coming three years, for approval by the Member Organizations.
5. Stand in for the President as needed.

### **President**

1. Oversee the ongoing execution of the CFES Operational Plan and the prudent fiscal management of the organization's affairs as provided for in the annual budget.
2. In collaboration with the Secretary and through consultation with the Executive Committee and Board prepare for all meetings of the Executive, the Board, the AGM and all other meetings with the Member Organizations.
3. Serve as the Chair for all meetings of the Executive, the Board, the AGM and all other meetings with the Member Organizations.
4. Provide overall coordination to the work of all CFES Committees and Task Forces and serve as principal liaison between all Committee and Task Force chairs and the Board.
5. Represent CFES on external committee, where representation or responsibility is not specifically designated to others.
6. Serve as the face and voice of CFES as necessary – as relates to the Member Organizations, associated organizations, Canada's earth science community and the general public.



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#### Past-President

1. Chair the Nominations Committee and lead all activities of this committee.
2. Chair the Awards Committee and lead all activities of this committee.
3. Provide support and counsel to the President.

Leadership of a national organization like CFES is both ongoing and needs dependent; duties can be expected to average 3-6 hours of time commitment per week over the course of a three-year period, with time commitments over the year as President at, or above, this range. The three offices - President Elect, President and Past President all report to the Board of Directors, which is responsible for the overall administration of CFES and for running all its programs on behalf of the CFES Council. The Board currently comprises ten directors.

CFES Board expenses and travel are covered as per the expense policy.

Those interested should submit their nomination to Graziella Grech, Chair, CFES Nominating Committee, at [cfes.pastpresident@gmail.com](mailto:cfes.pastpresident@gmail.com).